



Provider Access Policy

Responsible Officer:	C Jones	Review frequency:	5 yearly
Headteacher:	P Lawson	Date reviewed:	April 2018
Chair of Governors:	P Critchley	Next review date:	April 2023
Ratified by:	Governing body	Date ratified:	April 2018

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests Procedure

A provider wishing to request access should contact:
Laura Cain, CIAG coordinator

Telephone: 01908 682236; Email: l.cain@radcliffeschool.org.uk

Opportunities for access

A number of opportunities, integrated into the school careers programme, will offer providers access to communicate with pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8		Options process Assembly slot	
Year 9			Assembly opportunity
Year 10		Work experience – follow up assembly	
Year 11	Early Autumn Term Looking ahead		
Year 12		Year 12 Way to work	UCAS fair External trip
Year 13	Next steps assembly		

Premises and facilities

The school will make facilities available for discussions between the provider and students, as appropriate to the activity. This will be discussed and agreed in advance of the visit with the Careers coordinator.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Coordinator for students to access.